

# SITE DEVELOPMENT PERMIT APPLICATION

In accordance with Chapter 24 of the City Code

Application No. \_\_\_\_\_  
Date \_\_\_\_\_  
Approvals:  
Code \_\_\_\_\_ Date \_\_\_\_\_  
Zoning \_\_\_\_\_ Date \_\_\_\_\_  
Fees:  
Plan Review Fee \_\_\_\_\_  
Total Fee \_\_\_\_\_  
Application Fee \_\_\_\_\_  
Amount Due \_\_\_\_\_

*All information requested in this application must be answered completely.*

## 1. SUBJECT PROPERTY

Street Address \_\_\_\_\_ Suite No. \_\_\_\_\_  
Lot \_\_\_\_\_ Block \_\_\_\_\_ Subdivision \_\_\_\_\_  
Tax Identification Number *(must be filled in if no address available)* \_\_\_\_\_

## 2. APPLICANT

Name \_\_\_\_\_ Telephone \_\_\_\_\_  
Street Address \_\_\_\_\_ Suite No. \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

## 3. CONTACTOR/ARCHITECT/ENGINEER

**Contractor's Name** \_\_\_\_\_  
Contractor's Maryland License Number \_\_\_\_\_ Telephone \_\_\_\_\_  
Street Address \_\_\_\_\_ Suite No. \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Architect's Name** \_\_\_\_\_  
Architect's Maryland Registration Number \_\_\_\_\_ Telephone \_\_\_\_\_  
Street Address \_\_\_\_\_ Suite No. \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Engineer's Name** \_\_\_\_\_  
Engineer's Maryland Registration Number \_\_\_\_\_ Telephone \_\_\_\_\_  
Street Address \_\_\_\_\_ Suite No. \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

## 4. PROPERTY OWNER

Name \_\_\_\_\_ Telephone \_\_\_\_\_  
Street Address \_\_\_\_\_ Suite No. \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Contact Person \_\_\_\_\_ Daytime Telephone \_\_\_\_\_

## 5. OCCUPANT

Name \_\_\_\_\_ Telephone \_\_\_\_\_  
Street Address \_\_\_\_\_ Suite No. \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**6. PERMIT TYPE**

Type of Work: ☐ Grading and Sediment Control Permit (includes Forest Conservation)  
☐ Public Works Permit  
(Public Stormwater Management, Public Paving, Storm Drain, Curb, Lighting, Landscaping, etc.)  
☐ On-Site Permit  
(Private Stormwater Management, Landscaping, Paving, Curb, Storm Drain & Amenities)**PROJECT 7.**

**7. PROJECT DESCRIPTION**

Summarize the description of the work to be performed under this permit. Indicate structure and station numbers if applicable.

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Permits obtained for this section of the development: *(If answer is Yes, previous permit number is required)*

<input type="checkbox"/> Grading and Sediment Control	<input type="checkbox"/> Yes <input type="checkbox"/> No	Previous Permit Number
<input type="checkbox"/> Public Improvements	<input type="checkbox"/> Yes <input type="checkbox"/> No	Previous Permit Number
<input type="checkbox"/> On-Site Improvements	<input type="checkbox"/> Yes <input type="checkbox"/> No	Previous Permit Number

If this permit includes grading, indicate the total square footage of the area to be disturbed: \_\_\_\_\_ Sq. Ft.

**8. CITY PROJECT NUMBER**

SDA Number \_\_\_\_\_

**SUBMISSION REQUIREMENTS**

1. One mylar and four (4) prints for each of the following plans have been approved by the City Engineer and Urban Design Team and are included with this permit application:
- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Site Plan                         | <input type="checkbox"/> Storm Water Management Plan | <input type="checkbox"/> Forest Conservation Plan |
| <input type="checkbox"/> Elevations                        | <input type="checkbox"/> Storm Drain                 | <input type="checkbox"/> Landscaping              |
| <input type="checkbox"/> Grading and Sediment Control Plan | <input type="checkbox"/> Paving                      |   |
2. ☐ One site sepi submitted for addressing.

***I hereby certify that I have read and examined this application and that all statements are true and correct; furthermore, I certify that I am the Owner or Lessee of the property, or Agent of either, or the licensed Engineer or Architect employed in connection with the proposed work and that the proposed work is authorized by Owner in fee and I am authorized to make such application.***

Owner/Engineer's Name *(please print)* \_\_\_\_\_

Owner/Engineer's Signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant's Name *(please print)* \_\_\_\_\_

Applicant's Signature *(must have authorization)* \_\_\_\_\_ Date \_\_\_\_\_

Daytime Telephone \_\_\_\_\_

**SPECIAL CONDITIONS**

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